



English 11 Dr. J. Spiegel Room 110

Welcome to English 11! Below are a few suggestions to help you make the most of this course.

Topics to be covered

In this course, we will study American Literature by theme while focusing on the unique traits of the writing styles of the authors and poets of different literary periods and looking at the historical influences of the periods on the literature. We will use our textbook, Elements of Literature Fifth Course, as our primary source but will also study additional longer works as well. These longer works may include, The Crucible by Arthur Miller, The Great Gatsby by F. Scott Fitzgerald, and Of Mice and Men by John Steinbeck, and Tuesdays with Morrie by Mitch Albom. In addition to these, you will each choose one novel from a provided list that you will read and analyze in your American author research paper.

Materials Needed Daily for Class

- Three-ring binder (containing materials for this class only) with dividers
- Pencil or pen
- Book (novel or text as appropriate)
- Homework
- iPad

Course Binder

You must keep all notes, handouts, and homework in your binder for each nine weeks. I may collect your binder for points once each nine weeks. At the end of each nine weeks period, you may remove some materials from your binder if needed, but put them in a safe place as they may be needed for tests, a mid-term, and / or a final exam later in the course. When absent, you must obtain copies of all notes that you missed. Specific binder directions will be provided on a separate direction sheet.

Hall Travel

You will not be permitted to go to any location during class, except the restroom and only when it is an emergency. To be dismissed to the restroom, you must have a pass from me. Bring all materials to class when you arrive, as you will not be permitted to retrieve them from your locker after class begins.

Classroom Behavior

This is a high school course designed to prepare you for higher education, vocational training, and the world of work, therefore, it is expected that you will behave like young adults. You must respect all parties in the room including the teacher, your classmates, administrators, and guests. Inappropriate behavior is defined as anything that disrespects someone else in the classroom or disrupts the learning process. Inappropriate behavior will be dealt with in the following manner: 1) verbal warning, 2) detention and phone call home 3) referral to office.

In addition, please respect the following BRAVE standards of behavior:

- Be safe: Listen to staff and maintain personal space.
- Respect others: Be on time, be polite, and use appropriate language and tone.
- Be accountable: Be prepared, be honest, do your own work, use electronic devices only when permitted.
- Be victorious: Do your best work and celebrate academic success.
- Be enthusiastic: Have a positive attitude and take ownership of learning.

Attendance

Excused tardy / absence

- Work made up in number of days missed

- Get work in advance when possible

- This includes days missed for school activities

Unexcused tardy / absence / class cut

- No credit for work completed on that day – including participation points

- Class cuts also receive disciplinary action

Late to Class

- Three unexcused = detention after school with me

Tardy To School / Early Dismissal / Field Trip

If you come to school late, leave early, or attend a field trip, you are in the school building and are expected to deliver any homework due that day to me that day. You may do this by delivering the assignment directly to me or having the main office secretaries place it securely in my mailbox or turning them in electronically - whatever is appropriate. You may also leave it in the English basket in my classroom. Please ask for work in advance, when possible, as I am always prepared weeks or months ahead of schedule.

Academic Integrity - Plagiarism and Cheating

It is absolutely unacceptable to copy material from another student or from another source (i.e.: internet sites). You are not permitted to “work together” on homework assignments unless I have given you specific permission to do so. If you are found plagiarizing work or cheating in any way, you and any other student (s) involved will receive a zero on the assignment, project, or test. Texting, using other electronic devices, or leaving Canvas during tests or quizzes will also result in a zero. You will NOT have the opportunity to make up the work or do the assignment again. This includes all assignments and compositions - no exceptions. This also includes work that is created by any AI and then passed off as your own. This is pursuant to the district policy. Please see the current edition of Student Handbook for more information.

In addition, please keep the following in mind:

- * Accurately cite all sources
- * Accurately represent your sources
- * Read all assigned readings to assure accuracy
- * Do not copy another person’s work
- * Do not give your work to others
- * Proofread your work to assure accuracy
- * Include a list of works cited for all compositions
- * Do not download a composition from the internet
- * Do not make up quotes that are not in the text you have read
- * Do not write a paper for one course and turn the same paper in for another course

Cell Phone / Electronics Policy

From 7:10 a.m. to 2:20 p.m., PED’s are permitted to be used during transitional times in the halls, common areas, cafeteria, Media Center, and study halls, AND AT TEACHER DISCRETION FOR INSTRUCTIONAL PURPOSES IN THE CLASSROOMS. This privilege may be restricted or revoked at any time pursuant to a disciplinary violation, and as directed by a staff member or building administration.

This is part of the current district policy regarding cell phones and electronic devices that applies to the classroom. To assure that this is followed, please put cell phones where directed when directed to do so in the classroom. Please observe this policy. It is inappropriate to use a cell phone when you are expected to be doing academic work. It is unprofessional and rude to use a cell phone while the teacher or another classmate is talking. Courtesy is required in this classroom. In addition, all iPads and other devices should be powered off and placed under the desk unless you are directed to use them. Ear buds and headphones should also be removed. Violations of this policy in my room will result in disciplinary action where necessary.

Participation

Appropriate participation in class is expected. Appropriate participation includes but is not limited to: bringing all necessary materials to class each day (book, writing utensil, binder, etc.), participating in class by raising your hand and providing appropriate commentary and/or answers to discussion questions, being alert and attentive as you take notes and following discussions and lectures in class. The following activities are not appropriate in class: sleeping, putting your head on your desk, acting out in any way that disrupts the learning process, and not working on appropriate, course-related activities. I do keep track of these activities daily.

Grading

Grades are not given in this course. They are earned through your hard work. All grading will be done according to the district’s grading scale. Each assignment will have an assigned point value. Check your grades frequently online. See the guidance office if you do not have a password for Powerschool. Your official grade for this course can be found IN POWERSCHOOL - NOT CANVAS. Canvas is a repository for work and materials - not the gradebook. Only materials completed in Canvas will be graded there where appropriate.

Homework / Assignment Standards

All work must be completed on time. Late work will be accepted for seven days after the due date with penalty. This includes work late for ANY REASON other than your illness. All work should be neatly written or typed as required. Use blue or black ink pen or pencil when necessary. All work should be completed on 8 1/2 by 11 sheets of lined paper. MLA Style must be used. 10 % will be deducted from work not meeting these standards. 10% will also be deducted from any assignment turned in without the provided grading rubric. 10% will also be deducted from papers that do not include your name or MLA heading where appropriate.

Late work will be penalized in the following manner:

- 30 points or less - receive half credit for seven days.
- 31 points or more - receive one letter grade penalty per day until the assignment reaches 50% for up to seven days.
- After seven days - NO LATE WORK WILL BE ACCEPTED. Canvas assignments will close and will not be reopened.

Success In This Course

According to district policy, you must receive a cumulative percentage of 60 to pass this course and you must pass one of the two final nine weeks regardless of your final percentage. During the last nine weeks, you will receive the percentage you earn in the course, even if it is less than 50%.

Effort goes a long way in this course. Attending school regularly, keeping up with all notes, readings, and assignments, and asking for help when needed will ensure your success.

Communication with Teacher

Voice Mail

Dial (412) 896-2300

Press 1 for touch-tone service

Press 1 again to leave a message

Enter my mailbox number - 7810

The system will play my name and greeting

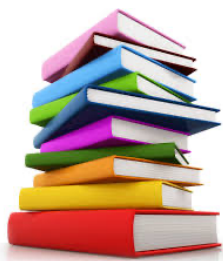
Record your message

Hang up when finished

Email

Address: jspiegel@efsd.net

Students should keep these pages in the front of their binders for the duration of the course. Additional copies can be downloaded from the school district website and Canvas.



Signature Page
Please return this page to Dr. J. Spiegel – Room 110
English 11

Please review the English 11 course policies and partial syllabus with your student and return this page to the teacher by the first Friday of the school year to indicate that it was reviewed.
Parents wishing to have a copy of the course policies information can find a copy on the school district website at www.efsd.net on my page of the English Department section or in the Canvas course.

A signature below earns 5 out of 5 points for the student if returned by the due date.

X _____ student name (PRINT)

X _____ student signature

X _____ parent / guardian signature

Date: _____

Parent Information

Should I ever need to contact you, please indicate below your preferred method of communication and provide the information needed. PLEASE PRINT CLEARLY - THANKS!

Email address: _____

Daytime phone (7 am to 3 pm): _____

Name of parent to be contacted: _____